Michelle Lujan Grisham
Governor

Sarah Cottrell Propst
Cabinet Secretary

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Oil Conservation Division

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Deputy Cabinet Secretary

ANNOUNCEMENT
Oil Conservation Division Application Fees

Beginning July 1, 2019, the OCD will charge fees on specific administrative applications to allow our Division to develop and modernize its IT and business systems and offset hearing administrative costs. This is pursuant to Senate Bill 553 passed and signed into law during the 2019 legislative session. The schedule of fees is listed in the bill language.

Our previous announcement about application fees is available on the OCD website.

On July 1, 2019, the payment portal, "OCD Permitting," located on the OCD website will begin accepting operator application payments.

The familiarization version of the OCD Permitting will be available June 26, 2019 at the link below:
https://devwwwapps.emnrd.state.nm.us/OCD/OCDPermitting/Default.aspx

Some notes about this OCD familiarization site:
- You may get a certificate related warning when connecting to this site which is normally restricted to internal users. Please proceed if you encounter such a warning.
- You may login using the username and password you use for the OCD Permitting site. (User logins/passwords must be those used at or prior to Wednesday, June 26, 2019).
- Most of the data in the familiarization system is approximately 3 months old so you may not see your company's latest permits and data.
- You may find test data for your company that was generated by OCD staff. Please ignore this test data, it will be discarded prior to the system going live.
- System email notifications (marked as test) will be sent out by the familiarization system as part of the familiarization environment.
- The credit card processing element is in a test environment (sandbox.authorize.net) that does NOT charge credit cards. Starting July 1, 2019, this site will be slightly different than the test environment and will have OCD branding and customization and will not support the eCheck functionality.
  - We recommend using the test card number 4111 1111 1111 1111 with a future expiration date to simulate your credit card payment.
- There are two Fee Application Portals; one for operators to submit applications and one for operators or lawyers to submit requests for hearing and hearing continuances.
  - If you are logged into the operator portal you will find the "Fee Application" menu element that allows you to submit and view fee applications for your specific OGRID. Under the Submit Form option you will also find that all applications now require a payment prior to submission.

- You may only submit requests for hearing and requests for continuances on the "Submit Fee Application without login".
- **Please send all comments/questions to: OCD.Fees@state.nm.us**